



## FCC Form 470 – Funding Year 2026

Form 470 Application Number: 260011458  
2026-2027 WCPL New Equipment Category 2

### Billed Entity

WAYNE COUNTY PUBLIC LIBRARY  
1406 N MAIN ST HONESDALE, PA 18431-2006  
WAYNE  
570-253-1220  
tschwarz@waynelibraries.org

### Contact Information

Vicki Lawless  
wcpladminasst@waynelibraries.org  
570-253-1220

**Billed Entity Number:** 125978  
**FCC Registration Number:** 0011780186

**Number of Eligible Entities:** 1

### Application Type

**Applicant Type:** Library  
**Recipients of Services:** Main Branch; Public Library

### Consulting Firms

Name	Consultant Registration Number	Phone Number	Email
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### RFPS

ID	Name
219388	2026_2027 RFP Appendix E WCPL New Equipment Bid Instructions
219389	2026_2027 RFP Appendix F WCPL New Equipment Needed Bid Sheet

### Category One Service Requests

Service Type	Function	Function Other Description	Minimum Capacity	Maximum Capacity	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPS
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### Description of Other Functions

ID	Name
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<b>Narrative</b>

### Category Two Service Requests

Service Type	Function	Manufacturer	Manufacturer Other Description	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
Internal Connections	Wireless Access Points and Necessary Software and Licenses	Ubiquiti or equivalent			1	Each	No	219388, 219389

### Description of Other Manufacturers

ID	Name

<b>Narrative</b>
<p><b>Bid Request</b>  Purchase a 3-Pack of Ubiquiti UniFi AP, AC PRO Access Points or equivalent. This is for equipment purchase only, no installation required at this time.  Work will commence after July 1, 2026 and be completed before September 15, 2026.</p> <p><b>Bidder Qualifications</b>  The bidder must have an Erate Service Provider Identification Number (SPIN) already established.  Bidders who have not worked with us on prior Erate projects must provide a current FCC Form 473 (SPAC) or provide evidence that they have filed for same.  The vendor/bidders primary business address must be within a 50 mile radius of our Honesdale library location at 1406 North Main Street, Honesdale, PA 18431 as determined by Google Maps.</p> <p><b>Bidder Questions</b>  Bidder questions will be accepted through December 29, 2025 at 5:00pm Eastern Time.  All questions will be answered and posted to the Erate system on USAC by January 5, 2026 at 5:00pm Eastern Time.</p> <p><b>Bid Term</b>  Term: 1-Year contract. Services commence 7/1/2026, with an expiration date of 6/30/27.</p> <p><b>Bid Requirements</b>  Bids are due by the close of business, 5:00 PM CST on the Allowable Contract Date (ACD).  We would like a single proposal for all products for this Form 470. Partial bids will not be accepted. Please submit pricing for the New Equipment bid on the Appendix F spreadsheet provided.  All applicable fees, surcharges, and taxes must be identified on the bid. Fees and surcharges that apply but are not listed on the bid will be the responsibility of the bidding company, should their bid be awarded.  Bids/Proposals should include proposed Purchase and Delivery Date (must be between July 1, 2026 and September 15, 2026).</p> <p><b>Bidder Deadline</b>  Bids are due by the close of business, 5:00 PM CST on the Allowable Contract Date (ACD).  We reserve the right to accept or reject late-submitted bids/proposals.  Bids/Proposals must be emailed to the Form 470 contact unless otherwise noted.</p>

#### **Bid Disqualifications**

All bids are due by the close of business on the Allowable Contract Date. We reserve the right to accept or reject late-submitted bids/proposals. However, points may be taken away from "Meeting Overall Needs," evaluation criteria if we decide to accept a late-submitted bid.

Bids not submitted on the Appendix F New Equipment Bid Spreadsheet will be disqualified.

Bids from vendors who do not have an Erate Service Provider Identification Number already established will be disqualified.

Bidders who have not provided a current FCC Form 473 (SPAC) will be disqualified.

If the Bidders primary business address is not within a 50 mile radius of our Honesdale library location at 1406 North Main Street, Honesdale, PA 18431 as determined by Google Maps, the bid will be disqualified.

Proposals that do not meet minimum bid requirements, do not specifically address the services requested, are generic in nature or otherwise do not meet the requirements contained in this Request For Proposal and associated specifications will be considered non-responsive. Non-responsive bids will be disqualified.

SPAM and/or robotic responses will not be considered valid bid responses and will be disqualified from consideration.

#### **Wayne County Public Library Disclaimer**

All contracts awarded will be contingent upon E-rate funding and final board approval. Wayne County Public Library retains the option to increase or decrease quantities of installed items based on current budget conditions.

### **Technical Contact**

### **State and Local Procurement Restrictions**

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### **Billed Entities**

Billed Entity Number	Billed Entity Name
125978	WAYNE COUNTY PUBLIC LIBRARY

### **Certifications**

I certify that the applicant includes:

I certify that the applicant includes libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and, except for the limited case of Tribal colleges or universities, have budgets that are completely separate from any schools (including, but not limited to elementary and secondary schools, colleges, and universities).

#### **Other Certifications**

I certify that this FCC Form 470 and any applicable RFP will be available for review by potential bidders for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology goals.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the form for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form may be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500, and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this form have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that I am authorized to procure eligible services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

#### NOTICE:

In accordance with Section 54.503 of the Federal Communications Commission's ("Commission") rules, certain schools and libraries ordering services that are eligible for and seeking universal service discounts must file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator. 47 C.F.R. § 54.503. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.503. Schools and libraries must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information requested in this form. We will use the information you provide to determine whether you have complied with the competitive bidding requirements applicable to requests for universal service discounts. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, the information you provide in this form may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information you provide in this form may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the

proceeding. In addition, information provided in or submitted with this form, or in response to subsequent inquiries, may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide in this form may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC or Universal Service Administrator may return your form without action or deny a related request for universal service discounts.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 3.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

**Authorized Person**

Vicki Lawless

WAYNE COUNTY PUBLIC LIBRARY

1406 N MAIN ST HONESDALE, PA 18431-2006 WAYNE

570-253-1220

**Certified Timestamp**

12/22/2025 02:08 PM EST